

E-ACT POLICY

PARKWOOD ACADEMY

MEDICAL TREATMENT OF STUDENTS

Date agreed by Governors	
Date of review	
Responsible officer	Principal / Business Director

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Emergency First Aid/Medicines in Academy

There are several qualified first aiders at Academy, some of whom are based in the office should the need arise to administer emergency first aid. Signage is also available at key areas of the building to advise which staff are qualified first aiders.

Any student who becomes ill during the day should report to the office. If it is during a lesson then permission will need to be sought from the teacher.

If your child needs to take medication please try to arrange that they do not need a dosage during the day. **If this is not possible please send ONLY the daily dosage in the prescribed box that clearly states the contents and child's name accompanied with a letter from home stating the reason, (please time the dosage to coincide with lunchtime – 12.45pm to 1.25pm).** This must be brought to the Academy office where it can be locked away in the medical room. Your child will be supervised whilst they take the medication. **The Academy cannot take responsibility for administering any form of medication.** If a large amount of medication is brought to the Academy your child must collect it at the end of lessons. **NO** medication should be carried around for health and safety reasons. Any unused or uncollected medication will be taken to a pharmacy for safe disposal.

It is very important you complete the medical section on the Student Confidential Form so that we are aware of any medical conditions your child has.

Long Term Medication

If your child is on any long-term medication please contact Mrs Oxley in the office to discuss this, as alternative arrangements need to be made to accommodate your child. Please note we are not obliged to supervise/administer the taking of long-term medication.

Asthma Inhalers

If your child suffers from Asthma and uses a reliever inhaler (usually blue), please ensure they have this with them **at all times**, clearly labelled with their name and Tutor Group on. An Asthma attack can be very upsetting for a child and distressing even for their friends so carrying their inhaler is very important. There should be no need for a student to bring a preventer inhaler (usually brown) to the Academy.

Academy Nurse

We **do not** have a Academy nurse on the premises. A nurse is attached to Parkwood Academy and visits regularly. Should you or your child need to speak to the nurse please ring the Academy on 0114 2310221.